



## **Privacy Policy**

The Golf Works recognizes that your privacy is very important to you. Providing your account information is an act of trust that we take very seriously. The Golf Works will not sell, trade, give or rent any information obtained from you to a third party. The Golf Works may from time to time amend, update, or change this statement.

We acknowledge that we may collect and store information about you as part of offering services. In this regard, we will act ethically and as evidence of this commitment, we will take reasonable steps to comply with the following principals in relation to the information you give to us about you.

### **Collection**

The Golf Works collects the personal data that you volunteer via our website, email and mail. This information will only be collected by lawful and fair means.

### **Use and disclosure**

The Golf Works requires you to provide certain information about yourself in order to provide services to you. We will not rent, sell or exchange information about you to third parties (other than related parties) except where you consent, or except where you would expect the information to be disclosed, or except where we have indicated we may disclose; or except where we are legally obliged to disclose such information.

### **Data quality**

The Golf Works will take reasonable steps to ensure that information we have about you is accurate, complete and up to date when we collect and use it.

### **Data security**

The Golf Works will take reasonable steps to ensure that the personal information we hold about you is kept secure at all times. The Golf Works will limit access to your personal information to employees and data processors that need it to carry out the service provided by us except where we inform you otherwise. Our employees and data processors are obliged to respect the confidentiality of accounts personal data. The Golf Works will reinforce with other employees the policies and practices in relation to safeguarding personal information of accounts, preventing its unauthorized access, use or disclosure, and ensuring its proper handling.



Our policies, rules and measures in place to protect the accounts personal data from:

- Unauthorized access
- Improper use
- Alteration
- Unlawful or accidental destruction
- Accidental loss

### **Transparency**

The Golf Works will be honest and open with you about the type of personal information that is collected about you and the actual use of any such information. By giving out your personal information, you have consented to the use of this information.

### **Transfer of Data**

The Golf Works will take reasonable steps to ensure that if any information you give us about you will remain subject to the protection given by our Privacy Statement or another statute or binding scheme which is substantially similar to this Privacy Statement.

### **Sensitive Information**

The Golf Works will not collect information that is considered highly personal or highly sensitive about you. For example, information relating to your racial or ethnic origin, religious or philosophical beliefs, sexual orientation or in relation to your health will not be collected by us.

### **Coverage and Complaints**

Our Privacy Statement covers The Golf Works Pty Ltd. If you would like to make a complaint on the basis that you feel your privacy has been breached because we have failed to comply with this Privacy Statement, you should contact us using any of the methods detailed in the contact information.